

DRINKSTONE PARISH COUNCIL

MINUTES

of an Ordinary Meeting of the Council held on

Monday 1ST October 2018

Present: Cllrs Cousins, Hembra, Lambert, Moss, Schofield, Thurlow, Youngs (Chairman)

Attending: District Council Ward Member Cllr Penny Otton (part)

Parish Clerk Mrs Hilary Workman

5 members of the public

18.10.01 **Noted:**

1.1 No apologies for absence were recorded.

18.10.02 **Noted:**

That there were no Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interest in subsequent Agenda items and no additions and/or deletions to the Council's Register of Interests.

18.10.03 3.1 **Resolved:**

That the Minutes of the Parish Council meeting held on 3rd September 2018, as tabled, be agreed as a true record.

18.10.04 **Noted:**

Correspondence to this meeting not dealt with as an Agenda item or in the Clerk's report.

4.1 Suffolk County Council Highways: Review of Grit Bin Process (*circulated*). No action was determined.

4.2 Net Solutions Wales (IT Grants for UK Charities & Not for Profit groups (*circulated*)). No action was determined.

4.3 Community Action Suffolk: Low cost crime prevention/reduction advice (*circulated*). No action was determined.

18.10.05 **Noted:**

The following reports and matters arising;

5.1 A written report from District and County Council Ward Member Cllr Penny Otton (*circulated*).

5.2 An oral report from Cllr Lambert as Trustee of the Allotments

5.2.1 Confirming A revised contract with UK Power networks for wayleave (increased from £60 to £107) had been drawn up. The meeting agreed that the Parish Clerk would sign the agreement; and

5.2.2 Requesting a Locality Budget form from Cllr Otton.

5.2.3 Reporting a request from Gedding Road allotment holders to the Trustees for a small wooden shed to be sited (not on allotment, but within the boundary), which they would fund, for the purposes of shelter when on the allotments. The meeting agreed to this, noting that the allotment holders would be responsible for any insurance on the shed.

Signed: *Daphne Youngs*

Date: 5.11.18

- 5.3 A written report from Cllr Hembra as Portfolio Holder for the playing field (*circulated*). The meeting agreed that a note should be placed in the Parish Magazine regarding the issue of dog waste bags being placed in general waste and salt grit bins.
- 5.4 An oral report from Cllr Cousins advising that contact had been made with the relevant agencies regarding water on the road.

18.10.06

Noted:

That when any public comment or questions were invited on any Agenda item, the following:

- 6.1 That at the Neighbourhood Plan drop in on Saturday 29th September it had been reported that a community Speed Watch scheme had not been taken up due to lack of volunteers. The Chair reported that at the handover of responsibility for community Speed Watch no volunteers had taken it up. The meeting agreed to look at future options in more detail.

18.10.07

Noted:

That

- 7.1 Wave (Anglian Water Business (National) Ltd had cancelled Direct Debits relating to the supply of water for Drinkstone Green allotments – new Direct Debit mandates had been prepared by the Clerk for signature by Authorised Signatories.
- 7.2 The 2nd half of the Parish precept in the sum of £4220 had been received from Mid Suffolk District Council.
- 7.3 The Parish Clerk's summary of training undertaken to date and future courses available from SALC (*circulated*). The meeting agreed that the Clerk should book the training course Finance for Clerks and RFO's, the cost of which, £75 plus VAT was authorised.

18.10.08

Noted:

The authorised payments listed below:

8.1	Top Gardens – Grass Cutting (1 st May)	£ 75.00	Santander 000491
8.2	Hilary Workman – Clerk's wages (Period 5)	£158.17	Santander 000492
8.3	CAS Business Services Ltd – Insurance Premium	£418.30	Santander 000493
8.4	SALC Networking Meeting 18.07.18	£ 20.40	Santander 000494
8.5	Parish Online Registration (Neighbourhood Plan)	£ 90.00	Santander 000495

18.10.09

Noted:

That the payment of expenses incurred by the Clerk since 01.08.18 in the sum of £47.69 be authorised.

18.10.10

Noted:

That the current account balances and reconciliation, as scheduled, and the Chairman's confirmation that they are supported by relevant Bank Statements.

18.10.11

Noted:

Planning results as notified by MSDC:

- 11.1 **DC/18/03309** – Application for Planning Permission
Householder Application – Demolition of Existing single storey rear extension and erection of single story front and rear extension
Bellrod, Chapel Lane, Drinkstone, Bury St Edmunds, Suffolk IP30 9TA

Granted Drinkstone PC – No comment

- 11.2 **DC/18/03195** – Discharge of Conditions Applications for DC/17/03649 – Condition 3 (Fenestration)
Drinkstone Smock Mill, Drinkstone Mills, Woolpit Road, Drinkstone IP30 9SP

Signed: *Daphne Youngs*

Date: 5.11.18

- 18.10.12 **Noted:**
Planning applications as notified by MSDC for comment:
12.1 **APPLICATION FOR LISTED BUILDING CONSENT - DC/18/04028**
Proposal: Revision of LBC 0821/16. Remodel en-suite to bedroom, re-roofing and re-using existing pantiles and insert conservation style roof window.
Location: Church Cottage, The Street, Drinkstone, Bury St Edmunds Suffolk IP30 9SX
Councillors agreed to support this application.
- 18.10.13 **Resolved:**
That Drinkstone Parish Council makes known to the Corporate Manager, Growth & Sustainable Planning, at Mid Suffolk District Council its views on the Planning application on this agenda.
- 18.10.14 **Noted:**
That correspondence from Mr Peter Holborn, Drinkstone Parish Council Tree Warden to Mid Suffolk District Council regarding Land adjacent to Greyfriars, Rattlesden Road, Drinkstone DC18/01/01727 (*circulated*) was considered. Possible risk to drainage in the area was identified. It was reported that Officers of Mid Suffolk District Council had inspected the site and not identified any planning issues. No action was determined.
- 18.10.15 **Noted:**
Any other Planning matters for information, to be noted or for inclusion on a future agenda.
15.1 Previously circulated to Cllrs – no Extraordinary Meeting deemed necessary
APPLICATION FOR LISTED BUILDING CONSENT - DC/18/03905
Proposal: Application for Listed Building Consent – Erection of two conservation roof windows into the rear elevation.
Location: Stotts Cottage, 2 Cross Street, Drinkstone, Bury St Edmunds IP30 9TP
- 18.10.16 **Noted:**
An written report from Cllr Youngs on progress towards producing a Neighbourhood Plan for Drinkstone (*circulated*). Cllr Youngs advised that the Grant Application would be brought to the next meeting of the Parish Council.
- 18.10.17 **Noted:**
An oral report from the Clerk on progress towards the sale of Council land adjacent to play area, confirming that the Solicitors acting for the Parish Council had now asked for copies of the Land Registry and other documentation and were drafting transfers for approval.
- 18.10.18 **Noted:**
The Clerk's written report on General Data Protection Regulations (GDPR) (*circulated*). The meeting agreed that the Clerk would work on the actions identified with the support of relevant portfolio holders and report on progress at future meetings.
- 18.10.19 **Noted:**
The following when any other Council business for information, to be noted or for inclusion on a future agenda was invited:
19.1 That a letter had been received from a property neighbouring Yew Tree Farm, Cross Street. The correspondent was concerned that works being undertaken at Yew Tree Farm, including the use of heavy machinery in the early hours, the laying of hard standing/footings and a concern that several mature had, or were at risk of being removed. The meeting agreed that Cllr Cousins would make enquiries of MSDC planning team in conjunction with the Clerk.
19.2 The Clerk reported that recent correspondence had been received regarding the new CIL bidding process. The meeting agreed the Clerk would investigate CIL arrangements and possible funding and report back to the next meeting.

19.3 The Clerk reported that UK Power Networks had approached regarding Wayleave required for a service cable to BT cabinet Rattlesden 13 – 140060327. This is to provide a power supply to the BT cabinet for the provision of the new broadband cabinet. A small wayleave was due from UK Power Networks and an opportunity to negotiate a consideration regarding the BT Cabinet. In addition, arrears of Wayleave payments to the Parish Council had been identified which would be paid. The meeting agreed the Clerk would negotiate the consideration payment and sign the wayleave agreement.

There was no other Council business for information, to be noted or for inclusion on a future agenda.

18.10.20

Noted:

That the scheduled date for the next meeting was Monday 5th November beginning at 8.00pm in the Village Hall.

18.10.21

Noted:

That the meeting closed at 8.40pm.